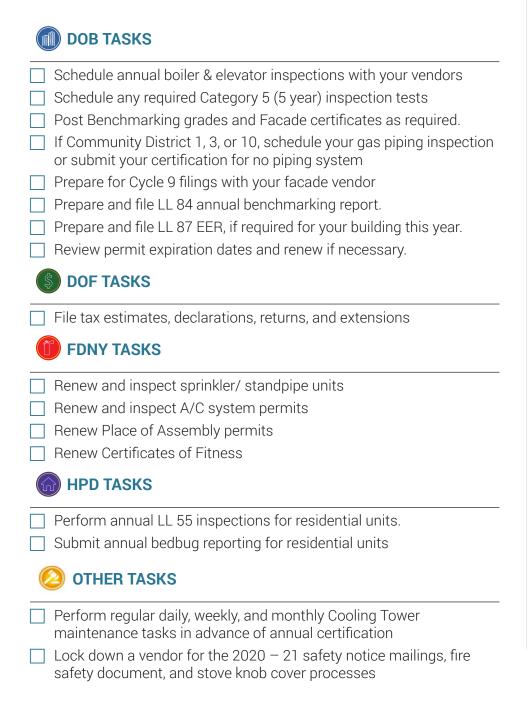
🗐 ANNUAL TO DO LIST



WHAT'S NEW FOR 2022

New Signs Required

2021 saw several posting requirements. Make sure you stay compliant with these signs properly displayed in your buildings.

- · Facade Certifications from DOB NOW
- Building Energy Efficiency Label (Benchmarking Grades)
- Hurricane Evacuation Zones **Notices**
- · Smoke/Carbon Detecting Device **Notices**
- Fire Safety Signage
- · Gas Leak Notice

NEW Elevator Inspection Requirements

The DOB officially announced that Periodic elevator inspections are now the sole responsibility of property owners. They must be performed by approved elevator agencies on behalf of building owners.

The new inspection requirements are in addition to existing Category 1 annual requirements, and Category 5 5-year requirements, as applicable.

Approved elevator agencies performing the inspections cannot be affiliated with the agency performing elevator maintenance in the building.

Please note that all dates and compliance information is as per the various NYC agencies and is subject to change. In addition, every building may have their own specific requirements and deadlines that can differ across borough, building type, etc. As such all above data is provided for informational purposes only, on an "as is" and "as available" basis. Jack Jaffa & Associates, its licensors and other suppliers disclaim all warranties, whether express or implied, including, but not limited to, any promises of accuracy or correctness of information provided or omitted.











2022 COMPLIANCE DEADLINES

Jack Jaffa & Associates

REAL ESTATE CONSULTANTS

JANUARY

15[™]

- Last day to distribute annual lead paint/window guard notices to residential tenants DOHMH/HPD
- First deadline in 2022 to distribute Fire Safety Guides to residential tenants FDNY
- Deadline to submit annual water tank inspection for 2021 calendar year DOHMH/HPD

31st

 BEST PRACTICE - Provide annual stove knob cover notices. This is a suggested date based on the start of the law & the timing of annual safety notice mailings HPD

FEBRUARY

15TH

 Legal deadline for new, renewal, and change requests for the 2022-23 Co-op/Condo abatement (closes on the 16th) DOF

16TH

 Landlords must begin to make reasonable attempts to acquire lead paint/window guard information for nonresponsive tenants as part of the annual safety notice mailings process DOHMH/HPD

21st

FISP Sub-Cycle 9C filing period opens (Blocks 1, 2, 3). 9A
(4, 5, 6, 9) ENDS and 9B (0, 7, 8) is still open. DOB

MARCH

1ST

- Notify DOHMH of all non-responsive tenants and attempts to acquire information as part of annual safety notice mailings process DOHMH/HPD
- Deadline to appeal Assessment to Tax Commission for Class 2, 3, and 4 properties DOF

15TH

- Deadline for property owner personal exemptions (STAR, DHE, DRIE, Veterans, Clergy, SCHE, SCRIE) DOF
- Deadline to appeal Assessment to Tax Commission for Class 1 properties DOF

20TH

 Final day to pay reduced fines for FAIRER OATH Amnesty program. DOF

APRIL

1ST

 DHCR Registration begins in ARRO system (ends July 31st) DHCR

MAY

1ST

 Local Law 84 Benchmarking Report due for 2021 data (all covered buildings 25K square feet and up) DOB

31ST

• Last day of HPD Heat Season for 2021 - 22. HPD

JUNE

30TH

• Extended deadline for LL 152 filings in Community Districts 2, 5, 7, 13, and 18 DOB

SEPTEMBER

1ST

 Deadline for annual HPD registration. Required for multifamily residences (3+ units), designated residences, and hotels. HPD

OCTOBER

1^{S1}

• 2022 - 2023 Heat Season begins

 New Building Energy Efficiency label available - replace existing label with latest score before Oct 31st HPD

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NOVEMBER

1ST

Deadline for annual cooling tower certification DOB

DECEMBER

31ST

- Final day to electronically file annual bedbug report for 11/1/21 - 10/31/22 HPD
- Last day to file annual elevator and boiler inspections for 2022 cycle via DOB NOW: Safety DOB
- Last day for annual lead paint inspections (LL 1) and allergen hazard inspections (LL 55) HPD
- Last day to submit Local Law 87 EER for buildings due in 2022 (covered buildings list – 50K sq. Ft – with a last digit of "2" as the building's tax block number) DOF
- Last day to perform gas piping system inspections or submit certifications for Community Districts 2, 5, 7, 13, and 18 in all boroughs DOB