

REQUIRED NOTICE TO PROVIDE TO TENANTS

In addition to the signs required to be posted the following items need to be distributed to all tenants.

Fire Emergency Preparedness Guide - *Included with Jaffa's Safety Mailing Service*

This guide includes information about the building's construction, fire protection systems, voice communications systems, and means of egress; promote fire prevention and emergency preparedness; and set forth evacuation procedures and other guidance in case of a building fire..

Fire Safety Notice

In addition to posting this, each tenant must receive one.

Distribute Building Information Sheet - *Included with Jaffa's Safety Mailing Service*

Each tenant must receive a form that contains information about the building's construction date, type of construction, number of floors, sprinkler system, fire alarms, etc.

Indoor Allergens Annual Notice and Pamphlet

This outlines the owner's obligation to annually inspect the apartments for indoor allergen and their responsibility to remediate mold and pest infestations and must be distributed upon lease renewal or a new vacancy lease.

Lease Notice for Prevention of Lead-based Paint Hazards

Owners must disclose information about lead-based paint hazards to prospective buyers or tenants. Such disclosure must be made before a tenant or a homebuyer signs a lease agreement or a real estate sales contract.

Post or distribute Bedbug Annual Filing Receipt

Owners must distribute the Bedbug Annual Filing Receipt to tenants upon commencement of a new lease or with each lease renewal or post in a prominent location.

Protect your Child from Window Falls and Lead Poisoning Notice

- Included with Jaffa's Safety Mailing Service

Tenants living in buildings with rental units must complete and return to their landlord a form indicating whether they have a child 6 and under living with them and if the appropriate safety measures are in place.

Knob Covers Availability Annual Notice - *Included with Jaffa's Safety Mailing Service*

Owners must distribute a notice informing tenants with children 6 and under that stove knob safety covers are available and the owner must make the stove knob covers available within 30 days of this notice.