2024 COMPLIANCE DEADLINES

JANUARY

15[™]

- Last day to distribute annual lead paint/window guard notices to residential tenants DOHMH/HPD
- First deadline in 2024 to distribute Fire Safety Guides to residential tenants FDNY
- Deadline to submit annual water tank inspection for 2023 calendar year DOHMH/HPD

31st

- Deadline to apply for the multi-unit building collection program DSNY
- BEST PRACTICE Provide annual stove knob cover notices. This is a suggested date based on the start of the law & the timing of annual safety notice mailings HPD

FEBRUARY

15[™]

 Legal deadline for new, renewal, and change requests for the 2024-25 Co-op/Condo abatement (closes on the 16th) DOF

16TH

 Landlords must begin to make reasonable attempts to acquire lead paint/window guard information for nonresponsive tenants as part of the annual safety notice mailings process DOHMH/HPD

21st

 Façade (FISP) Sub-Cycle 9C ends (Block numbers ending in 1, 2, 3). Reports must be filed for these blocks no later than this date. DOB

MARCH

1ST

- Notify DOHMH of all non-responsive tenants and attempts to acquire information as part of annual safety notice mailings process DOHMH/HPD
- Deadline to appeal Assessment to Tax Commission for Class 2, 3, and 4 properties DOF

15TH

- Deadline for property owner personal exemptions (STAR, DHE, DRIE, Veterans, Clergy, SCHE, SCRIE) DOF
- Deadline to appeal Assessment to Tax Commission for Class 1 properties DOF

APRIL

1ST

 DHCR Registration begins in ARRO system (ends July 31st) DHCR

MAY

1ST

 Local Law 84 Benchmarking Report due for 2023 data (all covered buildings 25K square feet and up) DOB

31ST

· Last day of HPD Heat Season for 2023 - 24. HPD

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AUGUST

1ST

 Early annual observation due for parking structures in Subcycles B and C (Manhattan CDs 8 and up; all other boroughs) DOB

SEPTEMBER

1ST

 Deadline for annual HPD registration. Required for multifamily residences (3+ units), designated residences, and hotels. HPD

OCTOBER

1ST

- 2024 2025 Heat Season begins
- New Building Energy Efficiency label available replace existing label with latest score before Oct 31st HPD

NOVEMBER

1ST

· Deadline for annual cooling tower certification DOB

DECEMBER

31ST

- Final day to electronically file annual bedbug report for 11/1/23 - 10/31/24 HPD
- Last day to file periodic elevator inspections, CAT1s, and boiler inspections for 2024 cycle via DOB NOW: Safety DOB
- Last day for annual lead paint inspections (LL1) and allergen hazard inspections (LL55) HPD
- Last day to submit Local Law 87 EER for buildings due in 2024 (covered buildings list – 50K sq. Ft – with a last digit of "4" as the building's tax block number) DOF
- Last day to submit gas piping system inspections or submit certifications for Subcycle A (Community Districts 1, 3, and 10 in all boroughs) DOB
- First annual parapet observation must be performed (no filing required) DOB
- Annual observations (not full inspections) due for all other parking structures (Manhattan CDs 1 - 7)



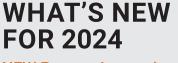
ANNUAL TO DO LIST

DOB TASKS

Schedule annual boiler & elevator inspections with your vendors
Schedule any required Category 5 (5 year) inspection tests
Post Benchmarking grades and Facade certificates as required.
☐ Prepare for LL97 rules that goes into effect this year.
If Community District 1, 3, or 10, schedule your gas piping inspectio or submit your certification for no piping system
Complete any Cycle 9 filings with your facade vendor
Prepare and file LL84 annual benchmarking report.
Prepare and file LL87 EER, if required for your building this year.
Review permit expiration dates and renew if necessary.
Observe parapets and keep records to be supplied to the DOB upon request
DOF TASKS
File tax estimates, declarations, returns, and extensions
FDNY TASKS
Renew and inspect sprinkler/ standpipe units
Review permit expiration dates and renew if necessary.
Renew and inspect A/C system permits
Renew Place of Assembly permits
Renew Certificates of Fitness
HPD TASKS
Perform annual LL55 inspections for residential units.
Submit annual bedbug reporting for residential units
OTHER TASKS
Derform regular daily weakly and monthly Cooling Tower

- Perform regular daily, weekly, and monthly Cooling Tower maintenance tasks in advance of annual certification as per the **DOHMH**
- Lock down a vendor for the 2024 25 safety notice mailings, fire safety document, and stove knob cover processes
- Schedule the required XRF inspections as per LL31 no later than August 9, 2025.
- **NEW FOR 2024** Abate any lead-based painting on friction surfaces where children are known to reside prior to Jan. 1, 2025 by July 2027.

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NEW Parapet Inspections

Starting in January 2024, property owners must observe/inspect their parapets to identify and correct hazards. The observations do NOT need to be submitted to the DOB. but reports must be kept for at least 6 years and be available upon request. You have until December 31st to complete this observation

NEW Penalties for Failure to File a Statement of Registration

As per LL71, any person required to and who fails to file a statement of registration will be subject to civil penalties between \$500 and \$5000 (depending on the dwelling size). Plus, anyone who files a false statement will be subject to penalties between \$750 and \$5000.

XRF Inspections

While technically not new for 2024 (this went into effect in 2020), the deadline to fulfill this requirement is August 9, 2025, which means you should already be taking care of it in 2024 (if you haven't done so yet). As per this new law, ALL units must have an XRF inspection by this date or within one year of a child under six moving in, whichever comes sooner.

Please note that all dates and compliance information is as per the various NYC agencies and is subject to change. In addition, every building may have their own specific requirements and deadlines that can differ across borough, building type, etc. As such all above data is provided for informational purposes only, on an "as is" and "as available" basis. Jack Jaffa & Associates, its licensors and other suppliers disclaim all warranties, whether express or implied, including, but not limited to, any promises of accuracy or correctness of information provided or omitted.









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